

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

In the Matter of Appointing )  
Pieper-Ramsdell Agency, Inc., )  
of St. Helens, Oregon, )  
as Insurance Agent-of-Record )

ORDER NO. 36-2003

WHEREAS, pursuant to OAR 125-310-140(1), adopted by reference by Section 11 of Ordinance No. 88-3, prior to the selection of an insurance agent-of-record, Columbia County shall advertise for such agent both in at least one newspaper of general circulation in the area where the contract is to be performed and at least one insurance trade publication of general circulation in the state; and

WHEREAS, on April 12, 2003, *The Chronicle* published the County's Request for Proposals for Insurance Agent-of-Record Services, and on April 15, 2003, the trade journal *Daily Journal of Commerce* published the Request for Proposals; and

WHEREAS, by May 2, 2003, the advertised deadline, the County received proposals from the following:

AON Employee Benefits Consulting  
1211 SW Fifth Avenue, Suite 750  
Portland, Or 97204-3799

ClearPath Benefit Resources  
PMB #352  
2020-C SW 8<sup>th</sup> Avenue  
West Linn, OR 97068

J.B.L.&K. Insurance  
220 N.W. Second Avenue, Suite 800  
Portland, OR 97209

Leonard Adams Company  
P.O. Box 25626  
Portland, OR 97298

Pieper-Ramsdell Agency, Inc.  
P.O. Box 596  
St. Helens, Oregon 97051

Willis of Oregon, Inc.  
P.O. Box 1357  
Eugene, OR 97440-1357

Wilson-Heirgood Associates  
P.O. Box 1421  
Eugene, Oregon 97440-1421

WHEREAS, the proposals were reviewed by an Evaluation Committee and Pieper-Ramsdell, J.B.L.&K. and Wilson Heirgood were the highest rated firms; and

WHEREAS, at its May 21, 2003, regularly scheduled meeting the Board of County Commissioners considered the three proposals and the report of the Evaluation Committee and agreed to appoint Pieper-Ramsdell Agency, Inc., as County Insurance Agent-of-Record for three years effective from July 1, 2003, through June 30, 2006;

NOW, THEREFORE, IT IS HEREBY ORDERED that the Pieper-Ramsdell Agency, Inc., is appointed as the Insurance Agent-of-Record for Columbia County, Oregon, for three years effective from July 1, 2003, through June 30, 2006; and

IT IS HEREBY FURTHER ORDERED that this appointment does not apply to the Kaiser Permanente HMO and Added Choice Plans; and

IT IS HEREBY FURTHER ORDERED that the Human Resources Director is authorized to contact and work directly with employee benefit carriers, oversee all aspects of the employee benefit system, and request the assistance of the Insurance Agent-of-Record as necessary; the Insurance Agent-of-Record shall cooperate fully with the Human Resource Director as requested.

DATED this 4<sup>th</sup> day of June, 2003.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

Approved as to form

By: *Joan K. [Signature]*  
Office of County Counsel

By: *not present*  
Chair

By: *[Signature]*  
Commissioner

By: *[Signature]*  
Commissioner